



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting Tuesday, November 23, 2021 ♦ 7:00 p.m. Boardroom/Microsoft Teams

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice-Chair), Cliff Casey, Bill Chopp, Dan Dignard,
Mark Watson, Aidan O'Brien (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice-Chair Luciani.

Vice-Chair Luciani read a memorial statement for Joanne Gilbert, Educational Assistant.

1.2 Attendance

Attendance was as noted above

1.3 Approval of the Agenda

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the November 23, 2021 Board meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Board Meeting Minutes – October 26, 2021

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the October 26, 2021 Meeting of the Board.

Carried

Approval of Special Board Meeting Minutes – November 1, 2021

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the November 1, 2021 Special Meeting of the Board.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil



4. Consent Agenda

4.1 Unapproved Minutes of the Committee of the Whole – October 19, 2021

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of October 19, 2021.

Carried

5. Committee and Staff Reports

5.1 Change of the Brant Brantford EDC By-Law

Chair Petrella provided a summary of the Board's engagement with an independent appraiser to review the value of land in the City of Brantford and Brant County. The appraiser identified that the price of land exceeded the estimates and escalation rates found in the 2018 EDC background study and estimated that the price of land had increased by approximately 30%.

The proposed maximum EDC rate of \$1,408.00 (compared to the current rate of \$912.00) was reviewed. It was noted that the rate would be phased-in over the next two years as permitted under Ontario Regulation 438/18 and subject to a \$300.00 per year maximum increase. Chair Petrella advised of Ontario Regulation 371/19 which has also implemented several mandatory exemptions from the payment of EDCs.

The notification of changes to the by-law was advertised on the board website and sent via email to co-terminus boards, City Clerk, County Clerk and the home owners' associations in the area. Advertised on the board website also.

Moved by: Dan Dignard

Second by: Carol Luciani

That the Brant Haldimand Norfolk Catholic District School Board approve the amendments to Education Development Charge By-law No. 2018-A3; with an implementation date of November 28, 2021.

Carried

5.2 Unapproved Minutes from the Committee of the Whole – November 16, 2021

Vice-Chair Luciani reviewed the business of the November 16, 2021 Committee of the Whole meeting and brought forward the following recommendations:

- THAT the Brant Haldimand Norfolk Catholic District School Board approves the actions as outlined in the Capital Planning Update Report to address accommodation pressures in the Board.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2022 insurance renewal premium, payable to the Ontario School Boards' Insurance Exchange, in the amount of \$145,473, excluding PST.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Trustee Honoraria for the period December 1, 2021 to November 15, 2022.



- THAT the Brant Haldimand Norfolk Catholic District School Board approves continued membership with the Ontario Catholic School Trustees' Association and remits the annual fee of \$48,570.17 for the 2021-22 school year.

THAT the Brant Haldimand Norfolk Catholic District School Board approves continued payment of the F.A.C.E levy with the Ontario Catholic School Trustees' Association and remits the annual fee of \$945.20 for the 2021-22 school year.

THAT the Brant Haldimand Norfolk Catholic District School Board approves GSN funding for Central bargaining with the Ontario Catholic School Trustees' Association and remits the fee of \$55,384.00 for the 2021-22 school year.

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of November 16, 2021.

Carried

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of November 16, 2021.

Carried

5.3 Draft Financial Statements (August 31, 2021)

Chair Petrella provided an overview of the audited financial statements for the year ended August 31, 2021. He noted a successful year resulting in a surplus of \$982,427. The surplus was accredited to additional technology and targeted COVID-19 funding, one-time stabilization funding provided for the unexpected drop in enrolment in 2020-21 due to COVID-19, and reduced expenditures attributed to the COVID-19 school closures. He added that the auditors found no issues during the audit process and expressed thanks to staff for their due diligence with respect to the budget.

Moved by: Bill Chopp

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Draft Financial Statements for the year-ended August 31, 2021.

Carried

5.4 OFSAA Competition – Kingston, Ontario

Superintendent De Rubeis presented an excursion request from St. John's College. In November 2020 the Senior Boys Volleyball team won the CWOSSA championship. As a result, the team qualified to compete at the Boys' AAA OFSAA competition in Kingston, Ontario. The excursion would include 11 students and two staff members. It was noted that due to COVID-19, the organizers of OFSAA have developed thorough and robust COVID-19 protocols for the event.



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Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College to compete in the 2021 OFSSA Senior Boys Volleyball competition, in Kingston, Ontario from Wednesday November 24 – Saturday November 27, 2021.

Carried

5.5 Student Trustee Update

Student Trustee O'Brien provided an update on school activities and news. Assumption College School student council held a Halloween costume contest in October along with a canned food drive to earn an extra dress down day. He also highlighted the junior girls' basketball team winning the Athletic Association of Brant Haldimand Norfolk (AABHN) championship. Holy Trinity held a Halloween Spirit Day complete with a door-decorating contest, costume contest, and a coffee house. He also shared the school's accomplishment of being football champions for the first time in Holy Trinity school history. St. John's College held a Halloween spirit wear day which included a virtual pep rally and a breast cancer cookie fundraiser that was a success.

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

Carried

6. Information and Correspondence

6.1 COVID Update

Director McDonald presented new COVID guidelines. Secondary schools currently require on site confirmation of COVID symptom screening and will now require elementary students to screen for the first two weeks in January 2022 upon their return from Christmas break. He noted that a process for confirmation of screening will be communicated. Schools will be receiving antigen testing kits that will be provided to students to use voluntarily over the Christmas break. The Ministry of Education has identified that boards be returning to a semester system in February 2022

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption

8.1 Communications with Board Logo

Trustee Chopp requested an update on the use of the board logo. Director McDonald advised a process tomorrow where we would discontinue the cross smiley face and establishing a standard email signature that will incorporate the board logo and for all graphic. Will be brining forward the visual identity guidelines.



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The following motion was withdrawn:

THAT the Brant Haldimand Norfolk Catholic District School Board directs staff at the Catholic Education Centre, Information Technology, Facilities and St. Mary's Catholic Learning Centre to include the BHNCD SB logo on all internal and external print communications.

8.2 Removal of Masking Outdoors

Trustee Watson moved the following motion:

THAT the Brant Haldimand Norfolk Catholic District School Board removes the masking for students outdoors mandate.

There was no second therefore was not brought before the meeting.

9. Trustee Inquiries

Trustee Casey recommended reviewing the appointment of auditors for the 2022-23 year.

10. Business In-Camera

Moved by: Mark Watson

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

11. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

12. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

13. Closing Prayer

The closing prayer was led by Chair Petrella.

14. Adjournment

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the November 23, 2021 Board meeting.

Carried